

**From:** [Steele, Rachel](#)  
**To:** [Miller, Natascha](#); [Birkhold, Matthew](#)  
**Cc:** [Fredal, James](#); [Soland, Birgitte](#); [Vankeerbergen, Bernadette](#)  
**Subject:** German 3798.02  
**Date:** Friday, January 13, 2023 1:15:00 PM  
**Attachments:** [image001.png](#)  
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Good afternoon,

On Friday, December 9th, the Themes I Panel of the ASC Curriculum Committee reviewed a course proposal for German 3798.02.

The reviewing faculty did not vote on the proposal as they would like the following points addressed:

1. The reviewing faculty ask that the department make the connection to the theme and its goals and ELOS more explicit for students in the syllabus via the course description, the descriptions of the assignments, the evaluation rubrics and/or the course schedule. They note that the GEN Submission Form contains some excellent information about how the course topics and themes map to the Citizenship for a Just and Diverse World theme, and they ask that some of this be incorporated into the syllabus so that the course's focus on citizenship is communicated more effectively to students.
2. The reviewing faculty recommend that the department use the most up-to-date version of the Student Life Disabilities Services statement (syllabus pg. 12 under "Statement on Accessibility"). An up-to-date statement can be found here: <https://ascas.osu.edu/curriculum/syllabus-elements>.
3. The reviewing faculty recommend that the department use the most up-to-date version of the Mental Health statement (syllabus pg. 12-13 under "Mental Health Statement"), as the phone number and name of the suicide prevention hotline have changed. An up-to-date statement can be found here: <https://ascas.osu.edu/curriculum/syllabus-elements>.
4. The reviewing faculty ask that a cover letter be provided that details all changes made as a result of this feedback.

I will return German 3798.02 to the department queue via curriculum.osu.edu in order to address the Panel's requests.

Should you have any questions about the feedback of the Panel, please feel free to contact Jim Fredal (faculty Chair of the Themes I Panel) or Birgitte Soland (faculty Chair of the Citizenship Theme Advisory Group), or me. Drs. Fredal and Soland are both cc'd on this e-mail.

Best,  
Rachel



**Rachel Steele, MA**

(Pronouns: she/her/hers / Honorific: Ms.)

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